



HSUSC Meeting Minutes

Date: 23.06.23

Time: 2pm

Location: Online (Zoom)

Meeting called by:	Leroy Christian	Type of meeting:	End of semester meeting
Facilitator:	Melanie Qin	Note taker:	Leroy Christian
Timekeeper:	Gianni Bergamin		

Attendees: Abigail Schmidt
Claire Chen
Elly Yeow
Fahima Mahmud
Georgie Gaspar
Gianni Bergamin
Harry Tozawa
Leroy Christian
Lily Ritchie
Melanie Qin
Nick Rowan
Penny Casson
Rupert Lupton
Sehaj Kochhar

Please read: HSUSC End of Semester Meeting prompts

Please bring: N/A

Minutes

Agenda item: End of semester discussion

Presenter: Leroy Christian

Discussion:

Looking back...

- What did we like about this semester (and want to keep the same)?

Frequency of Events, Poll for larger Yes/No decisions mixed with questions that invite a response for more specific details (I encourage everyone to get involved and give their thoughts when specific decisions are being made), In-person meetings (helps prevent miscommunication)

- What did we not like about this semester?

Limited notice for events (can make it tricky with work etc.), Some events a little pricy, Work on event planning.

- How can we change what we didn't like; what improvements can be made? Sufficient Notice for Events (minimum 2 weeks), Include cheaper + laid back events (e.g. Beach day), utilise mini-event committees based on interests (Penny and Elly to lead)

- Is everyone happy with their responsibilities this semester (too much/too little?)

Events notice (Fahima); decide on a marketing timeline for events to give sufficient notice for posts, get executive assistants more involved (Sehaj, Abigail)

- What can I personally do better?

Shoot me a DM if you have anything! I want to improve and be the best I can for the club!

- Reimbursement o If you've made any purchases on behalf of the HSUSC this semester, please send through your receipts to Nick. Looking ahead...

- What events do we want to hold next sem? (Think of some ideas!)

Relay for life (Abigail) + Fundraising Night, Beach day(s), Hike/Trail, Sports Day/Health Cup, Cocktail Night, Day at the Races, Laser Skirmish, Trivia Night, Bingo Night, Roller-skating, Scrub Crawl

- What should our first event be and when? Back to Sem BBQ, Potluck Lunch – something more laid back and casual, Late Week 1/ Early Week 2

- Semester 2 Newsletter (Penny)

- Sponsorship (Leroy, Seahj, Abigail, Melanie) I'll aim to do some work on the prospectus over the break – a personal goal of mine is to get at least one sponsor this year, it may or may not happen but let's see what we can do :)

- Merchandise (Harry): Poll was very close – are we happy to release both designs? ▪ YES o Look at rough breakdown of costs, then decide on timeline.

- \$22 + \$13 shipping (Printlocker)
- \$23 + Click and Collect (no shipping) (officeworks)
- \$16 + Shipping (Vistaprint)
- Collect orders first; Advertise in o-week, give 4 weeks for orders. Then we place our order for the t-shirts and get them in by around mid-semester.

- End of Year Health Ball (with Griffith)! o Planning is underway... o We're going to be a lot more involved this year and hopefully that should mean we're more represented in the final product. o October 29 @ Cloudland o We need to organise the DJ for the event (over the semester break)

- Abigail & Leroy
- Approx. \$1000 budget Shorten awards segment and move it forward and include cohort-specific awards.

Final Thoughts?

Thank you so much for all your efforts this semester team. I really appreciate you all. Have a fabulous semester break :) For those who missed the meeting – please reach out to me and let me know what thoughts you have about the prompts! I want to hear from as many people as possible. Alternatively just add your thoughts to this doc!

Conclusions:

Thank you so much for all your efforts this semester team. I really appreciate you all. Have a fabulous semester break :) For those who missed the meeting – please reach out to me and let me know what thoughts you have about the prompts! I want to hear from as many people as possible. Alternatively just add your thoughts to this doc!

Action items	Person responsible	Deadline
✓ Enter action items here	Enter person responsible here	Enter deadline here
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Agenda item: Enter agenda item here

Presenter: Enter presenter here

Discussion:

To get started right away, just tap any placeholder text (such as this) and start typing to replace it with your own.

Conclusions:

Enter conclusions here.

Action items	Person responsible	Deadline
✓ Relay for life	Abigail	Wk 5
✓ Cheaper + laid back events (e.g. Beach day)	Penny & Elly	Wk 3
✓ Ball	Abigail & Leroy	Wk 10

Other Information

Observers:

N/A

Resources:

Meeting notes document

Special notes:

N/A

Next Meeting:

Date – Week 0 semester 2

Time – TBC